



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA

BIBLIOTECA UNIVERSITARIA  
DI BOLOGNA  
CENTRO INTERNAZIONALE  
DI STUDI UMANISTICI  
"UMBERTO ECO"

## Courtesy English Version

### CALL FOR APPLICATIONS FOR TWO VISITING PROFESSOR POSITIONS FOR THE PERIOD FROM 5 MAY TO 31 DECEMBER 2025 at the "Umberto Eco" International Centre for Humanistic Studies

Applications are accepted from 4 February to 7 March 2025

#### Art. 1 - Scope

In order to promote the internationalisation and transversality of both scientific research and doctoral teaching at the University of Bologna, the "Umberto Eco" International Centre for Humanistic Studies of Alma Mater Studiorum - Università di Bologna (hereinafter, "CUE" or the "Centre") hereby adopts this call for applications for **n. 2 Visiting Professor positions** (pursuant to the current Regulation issued by RD 1175/2024 of 13/07/2024, in force as of 1 August 2024, hereinafter the "Regulation") from foreign international institutions to perform teaching and research dissemination activities on topics of interest to the CUE.

In particular, this initiative shall allow for strong scientific interaction between the invited Visiting Professors and professors/researchers/PhD students at the University of Bologna.

#### Art. 2 - Recipients

Applications may be submitted by **international professors or researchers who hold a fixed-term or permanent position at an international university or research institution** and who will maintain this status until the end of the period of collaboration with the University of Bologna.

#### Art. 3 - Activities of Visiting Professors

The Visiting Professors selected through this call will be involved in the following teaching and scientific dissemination initiatives during their period at the University of Bologna:

- i) **One** 2-hour "Umberto Eco Lecture", in Italian or English, focusing in particular on a theme tackled by Umberto Eco in his works, related to semiotics, the history of semiotics, the theory of interpretation, the nature of the sign, the theory and practice of translation, medieval thought, addressed to undergraduates and PhD students at the University of Bologna;
- ii) **Two** 2-hour seminars, in Italian or English, on the research activities of the Visiting Professor, with a strong focus on interdisciplinarity, mainly addressed to PhD students at the University of Bologna.

The Visiting Professors will benefit from a well-equipped space at the CUE, in Via Marsala 26, Bologna, and will have access to all the heritage and IT resources of the CUE and of the University's



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libraries: <https://www.unibo.it/en/study/life-at-university-and-in-the-city/libraries-digital-resources-and-study-rooms/libraries-digital-resources-and-study-rooms> .

#### **Art. 4 - Duration and remuneration**

The duration of the stay **may not be less than 20 days or more than 30 days in the period from 5 May to 31 December 2025, excluding the month of August.**

The period of stay shall be continuous in order to allow for fruitful interaction with the University facilities and the University community.

The selected Visiting Professors will be paid a lump sum of EUR 5.000,00 gross per recipient. This fee will be subject to taxation in accordance with national laws and regulations, inclusive of all the taxes levied on the recipient.

The exact amount of the lump sum fee will be determined based on any request to apply treaties for the avoidance of double taxation.

#### **Art. 5 - Submission of applications: deadlines and procedures**

Applications, complete with all the required documentation, shall be uploaded by **12:00** (Italian time) on **07 March 2025** by registering at the following link <https://personale.unibo.it>, after clicking on "Register" in the "Users without @unibo.it credentials" section; next, click on "**Visiting Researcher Fellowship**", select the "**Call for applications for two Visiting Professor positions at the 'Umberto Eco' International Centre for Humanistic Studies**", and follow the guided procedure.

The application may only be submitted online; any documents submitted by other means will not be accepted.

The following information in **English** must be included with the application:

- personal and professional data of the candidate;
- a scanned copy of the candidate's valid identity document or passport;
- curriculum vitae et studiorum (1 A4 folder);
- list of the candidate's publications in the last 5 years;
- reason for the application (8000 characters including spaces);
- titles of the "Umberto Eco Lecture" and of the two seminars for doctoral students (enter the titles in the *title field*, separated by a semicolon);
- abstract (in English) of the "Umberto Eco Lecture" and of the two seminars for doctoral students (4500 characters including spaces - abstract field - number the abstracts from 1 to 3);
- the visiting period chosen and an alternative period.

**NOTE: the online procedure cannot be saved if all the fields have not been filled in. You must have all the required documentation and data when uploading your application.**



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When you have finished filling in and uploading all the required information (also non-finalised), you can save the application and edit it later. Once you have filled in and checked all the fields, you can submit your application, which can no longer be changed.

**The application must be submitted before the deadline. Any applications saved and not sent will not be considered.**

#### **Art. 6 - Selection committee and evaluation criteria**

Applications will be assessed by a Committee appointed by the President of the Biblioteca Universitaria di Bologna.

The Committee will select the best application and determine the final ranking list.

The selection criteria are as follows:

1. scientific qualifications, research experience and international profile of the candidate (documented by publications or participation in research groups) (max. 60 points);
2. membership in a high-profile scientific institution (max 10 points);
3. plan of activities during the work period at the CUE and relevance of the visiting professorship for the CUE (max. 30 points).

Only applications with at least 70/100 points will be selected.

The Committee reserves the right to select a smaller number of candidates if the applications submitted do not meet the expected requirements.

The outcome of the selection procedure will be announced by publication on the Call for Applications portal <https://bandi.unibo.it/docenti/visiting-fellows> by **27 March 2025**.

#### **Article 7 - Acceptance and waiver**

Upon being notified, the selected Visiting Professors must formally accept the assignment **within 7 (seven) days** by sending a confirmation message to [bub.segreteria-cue@unibo.it](mailto:bub.segreteria-cue@unibo.it).

In the event of formally waiving the assignment by e-mail at the above address or in the event of failing to reply within the aforementioned deadlines, the assignment will be awarded to the person next in line in the ranking list.

Following acceptance of the assignment, the Visiting Professors will be required to sign a contract with the CUE. Upon signing the contract, all the contractual activities shall be subject to the coordination and validation of the CUE.

#### **Art. 8 - Accreditation**

The Visiting Professors' accreditation and the application for a badge are the responsibility of the CUE.

#### **Art. 9 - Additional obligations**

**Entry into and residence in Italy and health care**



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The Visiting Professors' entry into and residence in Italy are governed by Italian law. The Visiting Professors are responsible for securing a visa and any other authorisation required to work in Italy and to receive the lump-sum payment indicated in Article 4 above. Non-EU candidates should note that the procedure for obtaining a VISA from the relevant consulate may be quite lengthy. Consequently, they are advised to apply early for a VISA, taking into account the time required to obtain the necessary documentation. For information on Visas and the documentation required, visit <https://vistoperitalia.esteri.it/home.aspx> and the website of the applicable Italian consulate. For further information, visit the relevant page of the University's website at the following link: [Visiting professors and other teachers from abroad - University of Bologna](#).

The status of Visiting Professor under this call for applications does not entitle the holder to registration with the Italian National Health Service. The Visiting Professors are required to take out health insurance at their own expense.

### **Third party and accident insurance**

Third party (RCT) and accident insurance is required during your stay at the University of Bologna. The need for RCT insurance is limited to the activities listed in the agreement signed with the Visiting Professor, which will take place within the University's facilities. This cost of insurance is to be borne by the Visiting Professor.

### **Occupational health and safety**

The Visiting Professor undertakes to comply with the regulations and instructions on accident prevention, occupational health and safety in the workplace.

### **Code of Ethics and Conduct**

The Visiting Professor undertakes to fully observe and apply the rules of the University's Code of Ethics, which can be consulted at the following link: <https://www.unibo.it/en/code-of-ethics-and-conduct>.

### **Art. 10 - Reception**

The members of the Board of the CUE are responsible for organising reception and assistance upon arrival.

### **Art. 11 - Final report and payment**

The activities of the Visiting Professors are monitored by the CUE. Payment of the fee is conditional on performance of the activities referred to in Art. 3 of the call for applications and on the Visiting Professors drawing up a final report on the activities carried out, duly completed and signed in compliance with the Regulations for Visiting Professors and Visiting Scholars, as well as any other documentation requested by the CUE administration office.

Payment of the fee shall not be guaranteed if the complete documentation required is not handed in to the CUE administration office.



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#### **Art. 12 – Responsible Officer**

Dr. Elisabetta De Toma is responsible for the selection procedure.

Candidates are entitled to exercise their right of access to the documents concerning the selection, pursuant to the regulations in force. Request are to be sent to [bub.segreteria-cue@unibo.it](mailto:bub.segreteria-cue@unibo.it).

#### **Art. 13 - Processing of personal data**

The privacy statement concerning the processing of personal data of the staff of Alma Mater Studiorum - Università di Bologna is available at the following link: <https://www.unibo.it/it/ateneo/privacy-e-note-legali/privacy/informativa-generale-sul-trattamento-dei-dati-personali>

#### **Art. 14 - Regulatory framework**

For matters not covered by this call, please refer to the Regulations on Visiting Professors and Visiting Scholars (RD 1175/2024 of 13/07/2024, in force as of 1 August 2024) and the applicable legislation.

For clarifications, please contact [bub.segreteria-cue@unibo.it](mailto:bub.segreteria-cue@unibo.it).

For computer assistance in completing the online application, please contact [cesia.assistentzadidattica@unibo.it](mailto:cesia.assistentzadidattica@unibo.it).